



**INDIVIDUAL CABINET MEMBER DECISION-MAKING
RECORD OF DECISION**

PART A

DETAILS OF REPORT <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Title of report	Gateway 2 – Contract Award, Car Lease Hire (Framework agreement for Council Employees)
Decision-maker	Cabinet Member for Environment, Transport and Recycling
Earliest date when decision can be taken	27 April 2011
Key decision – Yes/No?	Yes
Date published on forward plan	January 2011
Date sent to Cabinet Member	15 April 2011
Recommendations	That the Cabinet Member for Transport, Environment and Recycling approves the award of the car lease hire framework agreement for Council employees to the following three companies: Automotive Leasing, Lex Autolease (previously Lloyds TSB Autolease) and Hitachi for four years from 1 July 2011.

ORIGINATING AUTHOR'S DETAILS <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Lead officer (Name and job title)	Gill Davies, Strategic Director of Environment
Report author (Name and job title)	Ian Smith, Acting Head of Sustainable Services
Contact number	0207 525 2484

PART B
(Cabinet Member to complete this section)

DECISION(S)
AGREE THE RECOMMENDATION
REASONS FOR DECISION
AS CONTAINED IN THE REPORT

ALTERNATIVE OPTIONS

CONSIDERED

NONE

REPRESENTATIONS RECEIVED

COUNCILLOR ANDY SIMMONS 16.4.11

ADDITIONAL ADVICE RECEIVED

MIKE GREENS 26.4.11.

ANY INTERESTS DECLARED

(Note: If the decision-maker has a prejudicial interest in the matter the report must be referred to the full cabinet for decision).

Please refer to the definitions of personal and prejudicial interests in the members code of conduct. If members are still unsure as to whether an interest is personal or prejudicial they should contact Legal Services for advice.

NONE

DECLARATION

I approve/~~reject~~ the recommendations set out in the report.*

~~OR~~

~~I approved an alternative course of action set out in Part B.*~~

~~OR~~

~~I have referred this matter to the Full Cabinet for decision.*~~

(* - Please delete as appropriate)

Signed B J He Dated 27 APRIL 2011

Cabinet Member TRANSPORT, ENVIRONMENT & RECYCLING

Please return completed hard copy of the form to Ian Millichap, Bola Roberts
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